

# Nomadic 9-1-1 Portal User Guide

## Introduction

The Nomadic 9-1-1 Portal allows you to update your most likely physical location online.

In the event that you make a 9-1-1 call and you are not able to verbally provide your location, the location information that you entered in the Portal may be provided to an emergency call centre for the purposes of dispatching emergency services to your most likely physical location.

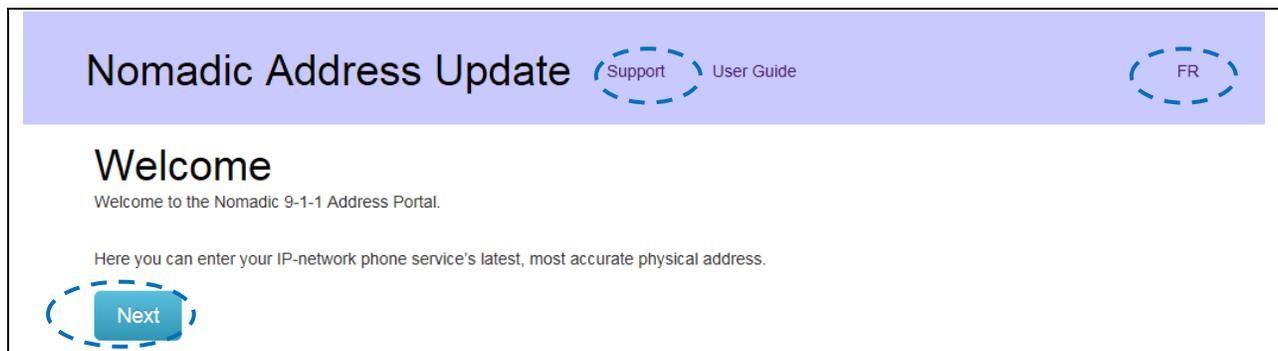
## Access the Portal

Welcome to the Nomadic 9-1-1 address Portal.

For technical support, select the **Support** link at the top of the portal homepage.

To view the portal in French, select the **FR** letters at the top right of the portal homepage.

To proceed select the **Next** button.



## IP Phone Number

Enter your IP phone number in the box provided, and then select the **Next** button to proceed.

The screenshot shows the 'Nomadic Address Update' page with a purple header. The page title is 'Nomadic Address Update' and there are links for 'Support' and 'User Guide'. A progress indicator shows '1. Phone Number' as the current step. The main heading is 'Phone Number'. Below it, there is a sub-heading 'Enter Your IP-network phone number.' and a note: 'We'll call you at the number you enter below within the next 5 minutes with your verification code.' There is a text input field with the placeholder 'e.g 6041234567' and a blue 'Next' button below it, which is circled with a dashed blue line.

## Verification Code

You will receive a phone call with a verification code to the IP number you provided.

Enter the code in the box, then select **Next** to continue.

To have the message resent to your IP phone, select the **Resend** button.

You may not resend within 5 minutes of sending the initial call verification code.

The screenshot shows the 'Nomadic Address Update' page with a purple header. The page title is 'Nomadic Address Update' and there are links for 'Support' and 'User Guide'. A progress indicator shows '2. Verification Code' as the current step. The main heading is 'Verification Code'. Below it, there is a sub-heading 'We'll call you at (867) 111-4000 within the next 5 minutes with your verification code.' and a note: 'Please enter the verification code below.' There is a text input field and two blue buttons below it: 'Next' and 'Resend', both of which are circled with a dashed blue line.

## Disclaimer

The legal disclaimer page will appear.

Please review and check the box  to confirm your acceptance of the terms of service.

Then select the **Next** button to continue.

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1. Phone Number 2. Verification Code 3. **Disclaimer** 4. Address 5. Review

### Disclaimer

To use the Nomadic 9-1-1 portal you must accept the terms below.

#### Legal Disclaimer

The Nomadic 9-1-1 Portal ("Portal") allows you to update your most likely physical location online. In the event that you make a 9-1-1 call and you

I have read and accept the terms.

**Next**

## Address

Enter the physical location of your IP phone number in the defined boxes.

Use the dropdown menu for Street direction (if applicable) and Province, select the **Next** button to continue.

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### Address

Note: This tool does not accept locations outside of Canada.  
Please enter your address below.

Apartment/Suite (if applicable)

Street Number

Street Name

Street Direction (if applicable)

City

Province

**Next**

## Review

Review the address for accuracy, and then select the **Confirm** button.

To change the address, select the **Change** button to return to the Address screen.

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1. Phone Number 2. Verification Code 3. Disclaimer 4. Address 5. **Review**

### Review

Please review the address entered below. Click Confirm to save it, or Change to make changes.

1 - 123 street Name N  
city Name , AB

**Confirm** **Change**

## Review Confirmation

Once Confirm is selected, you will receive a notification indicating that the address has been successfully saved.

Select **Enter Another Number** to return to the IP Phone number page.

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1. Phone Number 2. Verification Code 3. Disclaimer 4. Address 5. **Review**

### Review

Thank you, we have received your new address.

**Enter Another Number** **Change**